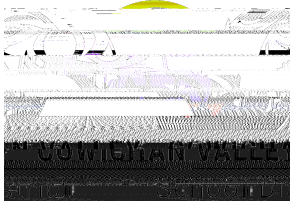


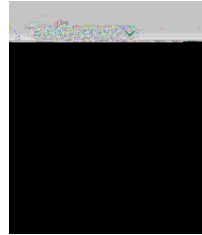


Procedures for creating an absence in Easy Connect

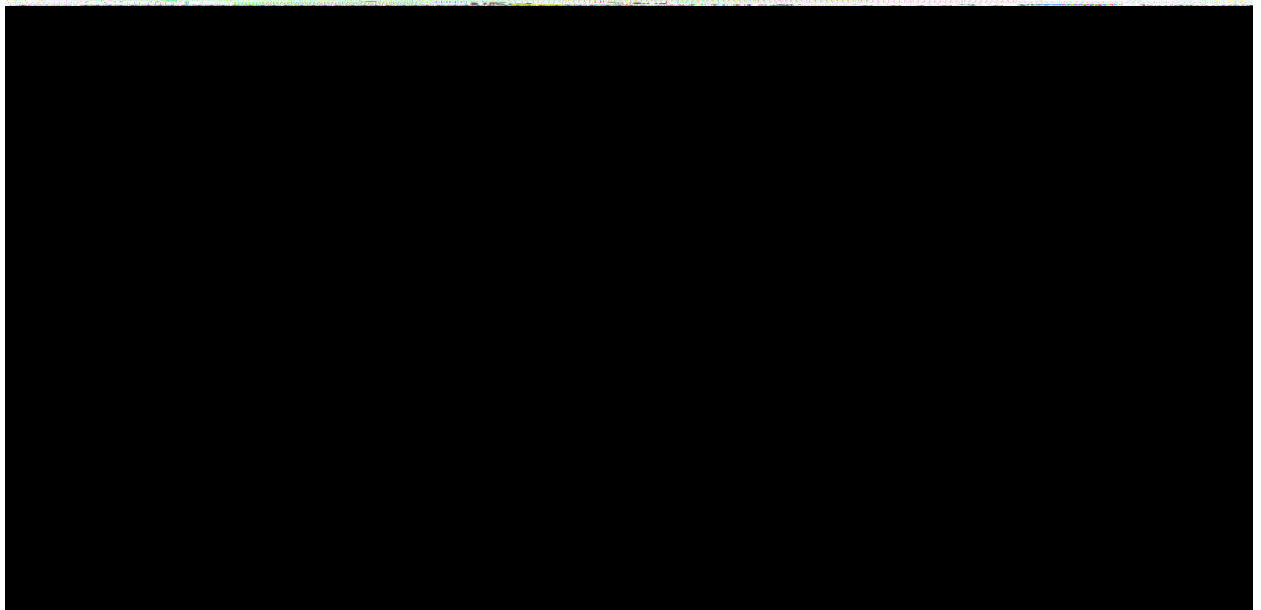
he e a m 1 0 0 f cle ical i make b king f m he ame eb b e
0.24 0 0 0.24 12472.854 1.92cm T 0.0029 Ta 0 46 8eam.0411 87 Tm /TT31 Tf cl T ET



4. Select the Employee Connection > Connection Absence



5. Confirm Employee Group and Replacement Year as selected
6. Check the date of absence in the calendar and the start and end time
7. Select assignment from the dropdown
8. Select absence code
9. Click OK
10. Repeat the procedure for each



11. Save final bill in

